

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
JUNE 1, 2022**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:30 p.m.

**Public Comments for Closed Session Agenda Items**

None.

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:30 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owen	Cindy Ranii	Jeremy Shonick
Patricia Threet	Deb Tracy-Proulx	Claudia Vestal	

Student Board Representative Destiny Silva

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Jim Monreal, Assistant Superintendent, Business Services  
Molly Parks, Assistant Superintendent, Human Resources  
Members of the Audience

Absent: Student Board Representative Laura Wang

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.3. Agenda Changes, Additions, or Deletions & Announcements**

Item 8.2.1.16. Stop It Solutions: Contract was pulled from the consent agenda, as staff are researching another option that may better serve the needs of the District.

**3.4. Recognition of AAPI Essay and Art Contest Winners and Participants**

Superintendent Munro recognized and honored the winners and participants of the District's first annual AAPI Heritage Month Essay and Art Contest. The District will be hosting a contest for every heritage or history month.

**PUBLIC COMMENTS**

GSCFT President Casey Carlson addressed the board to share negotiations regarding wage increase began a few weeks ago. She acknowledged that the District may not be able to keep up with the inflation rates, but she asked the board respectfully consider wage increases for school workers.

Food Services Director Amy Hedrick-Farr shared that the Food Services department is still offering daily meals to the community, even though school is out of session for the summer. The daily meal is distributed at 1pm at Gault Elementary school.

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro reviewed COVID data and trends in Santa Cruz County and Santa Cruz City Schools. Inspire Diagnostics will continue to provide screening testing for interested parties and exposure testing in the 22-23 school year, and the testing and vaccination sites at the County Office of Education will remain open throughout the summer. Superintendent Munro shared photos and updates of the graduation and promotion ceremonies. High schools also hosted their senior awards nights. The English Learner Master Plan has been completed and will be shared with the Board for a first reading. Staff had their end of year Computer Science for All meeting and learned the District will likely receive another grant to support computer science. Staff and Trustees attended the Queer Youth Leadership Awards. Superintendent Munro participated in a planning day with Student Services where staff discussed how to provide multiple tiers of support for social-emotional student needs. The Elementary Curriculum and Assessment teams had their closing meeting on May 31 and the High School history/social science team met with Director Hodges to discuss the new graduation requirement of Ethnic Studies. Staff have been planning for the August SCIL day. Staff also attended the Governor's May Revise workshop. Superintendent Munro concluded her report by sharing a newsletter that was sent to families, reassuring the community of safety measures that are currently in place on all campuses, and improvements that are forthcoming.

### **Student's Report**

Student Board Representative Destiny Silva congratulated four Harbor athletic teams who celebrated championships. She also shared activities that occurred on campus the week before finals, to celebrate and commemorate the Class of 2022.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Ranii did not have a report to share.

Trustee Shonick did not have a report to share.

Trustee Vestal attended Delta's Open House where she was able to meet incoming students and families, and current students were able to sell their art. Trustee Vestal also attend ARK and Costanoa's graduation ceremonies. Both ceremonies featured student and family speakers. The Adult School also celebrated end of year accomplishments including students graduating with certificates in various health fields, receiving citizenship papers, or completing GED or high school equivalency requirements.

Trustee Threet attended Soquel High School's graduation ceremony and reported it was a very touching ceremony with meaningful speakers.

Vice President Owen did not have a report to share.

Trustee Coonerty did not have a report to share.

### **Board President's Report**

Board President Tracy-Proulx attended graduation and promotion ceremonies for Branciforte Middle, Harbor High, and Santa Cruz High. All were lovely and spirited celebrations. President Tracy-Proulx also congratulated Student Board Representative Laura Wang for receiving the Superintendent's Award for the highest overall GPA at Santa Cruz High School.

### **APPROVAL OF MINUTES**

1. MSP (Vestal/Owen) 7-0, the Board of Education approved the Minutes for April 13, 2022.
2. MSP (Vestal/Coonerty) 7-0, the Board of Education approved the Minutes for April 27, 2022.
3. MSP (Coonerty/Owen) 7-0, the Board of Education approved the Minutes for May 4, 2022.

### **GENERAL PUBLIC BUSINESS**

#### **Consent Agenda**

8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Disposition of Surplus Property, 8.1.2.4. New Business: Resolution 35-21-22: Authorized Signatures 2022-23, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.1.3.3. New Job Description: Paraeducator – Transitional Kindergarten/Preschool, 8.2.1.1. Your Future is Our Business Annual Agreement 2022-23, 8.2.1.2. Consultant Services Agreement: Organized Binder, 8.2.1.3. Advancement Via Individual Determination (AVID) Contract Renewal, 8.2.1.4. Service Agreement Renewal: Turnitin, LLC., 8.2.1.5. Curriculum Contract Renewal: Newsela, 8.2.1.6. PearDeck License Renewal, 8.2.1.7. Screencastify Contract Renewal, 8.2.1.8. Curriculum Associates Contract Renewal: iReady – Elementary, 8.2.1.9. Achieve 3000 Contract Renewal, 8.2.1.10. Zearn Account Renewal, 8.2.1.11. EdPuzzle Contract Renewal, 8.2.1.12. Education Software for Guiding Instruction License Renewal, 8.2.1.13. Edgenuity Contract Renewal, 8.2.1.14. Memorandum of Understanding: Encompass Services, 8.2.1.15. Memorandum of Understanding: Monarch Services, 8.2.1.16. Stop It Solutions: Contract, 8.2.1.17. Memorandum of Understanding: Santa Cruz County Office of Education Career Technical Education: IT Essentials, 8.2.1.18. Second Step Curriculum License Renewal, 8.2.1.19. Beyond SST Contract, 8.2.1.20. Amplified IT License Renewal, 8.2.2.1. Consultant Services Agreement: Miller Maxfield, Inc., 8.2.2.2. Food Service Bids: 2022-23, 8.2.2.3. Mobile Modular Quote: DeLaveaga Elementary School Portable Classroom Removal, 8.2.2.4. Career Catalyst Program Agreement: Chef Ann Foundation, 8.2.3.1. Palo Alto Medical Foundation Grant Agreement: Athletic Trainer, 8.2.4.1. Legal Services Agreement 2022-23 and 2023-24: Dannis Woliver Kelly, 8.2.4.2. Consultant Services Agreement: Carolyn Post, 8.3.1 Albion Environmental: Change Order 2: Santa Cruz High School Underground Utility Replacement Construction Monitoring, 8.3.2. Anaya Construction: Proposal: Bay View Elementary School Portable Classroom Removal, 8.3.3. Atlantis Paving & Grading: Contract: Bay View Elementary School Site Work, 8.3.4. AVNow: Proposal: Branciforte Middle School Replacement Performing Arts Equipment, 8.3.5. Best Contracting Services, Inc.: Contract: Harbor High School Gym Reroof, 8.3.6. Bosco Construction Services, Inc.: Proposal: DeLaveaga Elementary School Portable Classroom Floor Repairs, 8.3.7. Cyclone Fence & Iron: Change Order 2: Westlake Elementary School Site Fencing and Gates, 8.3.8. M3 Environmental: Proposal: Gault Elementary School Hazardous Materials Inspections, 8.3.9. Sierra School Equipment Co. Proposal Bay View Elementary School Student Desk Book Boxes

Trustee Vestal motioned to approve the consent agenda. Vice President Owen seconded the motion.

The motion was passed by the following roll call vote:

**Roll Call Vote:**

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

**Closed Session Items**

**Report of Actions Taken in Closed Session**

Vice President Owen reported the following actions during closed session:

1. Ms. Parks did not have information to share with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints
3. The Board President represented SCCS in negotiations regarding the Superintendent’s Annual Contract Review

**ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

**8.5.1.1. Staff Report: English Learner Master Plan First Reading**

Elementary Director of Curriculum and Instruction, Shannon Calden, presented the first reading of Santa Cruz City Schools’ English Learner Master Plan. Approximately 30% of the SCCS students are classified as Multilingual Learners. The intent of the English Learner Master Plan is to serve as a quick reference guide to help the community and staff find information on District practices to support English learners, codify the District’s commitment to English Learners, provide the system and requirements for supporting English Learners in making adequate annual progress towards English proficiency, and outline the district’s adherence to all federal and state legal requirements as they relate to serving English Learners who have not yet reclassified as proficient in English. This plan was developed with input from teachers, district and site administrators, parents of Multilingual and English Learners, as well as from Multilingual/English Learner students. The English Learner Master Plan will be brought back for adoption on June 15. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

**8.5.1.2. Staff Report: Local Control Accountability Plan 2022-23**

Assistant Superintendent Coito presented the District’s Local Control Accountability Plan. The Local Control Accountability Plan describes what the District plans to do to support, increase and improve services for students; shows how the District supports all students, especially students that are low income, foster youth, and English learners; and is built around 10 priority areas. Each year the Local Control Accountability Plan process include an analysis of metrics and data, the gathering of stakeholder input and the updating of goals, actions, and services. The Local Control Accountability Plan will be presented to the Board at the June 15 meeting for final approval. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

**8.5.1.3. PUBLIC HEARING: Local Control Accountability Plan 2022-23**

Assistant Superintendent Coito reported the Local Control Accountability Plan provides details regarding the Local Education Agency’s actions and expenditures to support pupil outcomes pursuant to Education Code sections 52060, 52066, 47605, 4760.5, and 47606.5. The public hearing on the 2022-23 Local Control Accountability Plan allows public input prior to being

submitted for adoption at the June 15 Board meeting. After Board adoption, the Local Control Accountability Plan will be submitted to the County Office of Education for final approval.

**Open:** Board President Tracy-Proulx opened this public hearing at 7:37 p.m.

**Comments:** None

**Closed:** Board President Tracy-Proulx closed this public hearing at 7:37 p.m.

**8.5.2.1. Staff Report: 2022-23 Preliminary Budget**

Assistant Superintendent Monreal provided an overview of the Santa Cruz City Schools 2022-23 Budget assumptions and highlights that included information through the Governor's May Revise of the State Budget. The revenue and expenditure summary included Local Control Funding Formula (LCFF), Federal, State and local revenue, as well as expenditure projections that include employee salaries and benefits, books and supplies, and services and other operating expenses. Multi-year projections were provided, along with Federal and State funding descriptions and other fund highlights. The 2022-23 Budget will return to the Board for final approval on June 15. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board at this time.

**8.5.2.2. PUBLIC HEARING: 2022-23 Budget**

The Board is required by AB1200 to conduct a public hearing on the 2022-23 Budget to allow for public comment prior to the Board approved the budget. Approval of the Adopted Budget will take place in Open Session at the Regular Meeting on June 15, 2022.

**Open:** Board President Tracy-Proulx opened this public hearing at 7:58 p.m.

**Comments:** GSCFT President Casey Carlson asked the board to reevaluate the budget for certificated benefits, as the buffer seemed too large in light of recent changes to certificated benefits for the 22-23 school year.

**Closed:** Board President Tracy-Proulx closed this public hearing at 8:00 p.m.

**8.5.3.1. New Business: Annual Declaration of Need**

Assistant Superintendent Parks presented the Annual Declaration of Need for fully qualified educators as a requirement for elementary and secondary schools from the California Commission on Teacher Credentialing. The estimated number listed are not necessarily a determinant of current need, but an educated guess to cover all areas of potential need. Assistant Superintendent Parks recommended approval of this annual declaration of need.

MSP(Coonerty/Vestal) 7-0, the Board of Education approved the Annual Declaration of Need.

**8.5.4.1. New Business: Resolution 36-21-22: AB 361**

Superintendent Munro presented Resolution 36-21-22. Pursuant to AB 361 and Government Code section 54953, school boards may authorize the use of remote teleconference if meeting in person would present imminent risks to the health or safety of attendees. Superintendent Munro recommended continuing in-person Board meetings with a Zoom option for individuals who prefer to attend remotely and approving Resolution 36-21-22 to allow the Board to return to remote meeting if needed for the health and safety of attendees.

Trustee Threet motioned to approved Superintendent Munro's recommendation. Trustee Coonerty seconded the motion.

MSP(Threet/Coonerty) 7-0, the Board of Education approved Resolution 36-21-22: AB 361.

**8.5.4.2. Board Policies: First and/or Final Reading for CSBA Revisions & Updates**

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included.

Trustee Threet motioned to bring the board policies back for a second reading. Trustee Coonerty seconded the motion.

MSP(Threet/Coonerty) 7-0, the Board of Education approved the motion for a first reading of the Board Policies: CSBA Revisions and Updates.

**8.5.5.2. Potential Items for Futures Agenda**

None.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Tracy-Proulx adjourned this Regular Meeting at 8:08 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on June 1, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Regular Meeting on June 8, 2022, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Meeting on June 15, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:

[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deb Tracy-Proulx, President  
Board of Education